

## Communications Manual – Ongoing List of Amendments

\* List of changes/additions to Communications Manual since effective date of 12-1-08

<u>Change #</u>	<u>Description</u>	<u>Chapter/Section</u>	<u>Effective Date</u>
1	Station 31 added in list of stations	Ch. 3/Letter C	12-1-08
2	Code Gray added with non-emergency	Ch.6/Letter G	12-1-08
3	Interoperability codes added	Ch.6/Letter K (added)	12-1-08
4	Changed phrase (answering 9-1-1 lines)	Ch.10/Letter C	12-1-08
5	Safety check-changed to 10 min and can discontinue check if needed	Ch.12/Letter AA	12-1-08
6	Change-wording to broadcasting EMS monitors	Ch.13/Letter A	12-1-08
7	Simulcast- Added slowdown to response	Ch.13/Letter I	12-1-08
8	Northampton Co-Added dual alert for second EMS incidents	Ch.13/Letter M	12-1-08
9	Career crew – Fully staffed added to section	Ch.13/Letter M	12-1-08
10	Added language for Station 13 EMS district in Accomack County	Ch. 13/Letter M	12-1-08
11	Corrected call letters	Ch.14/Overview	12-1-08
12	Removed Dr. Amrien from list of medical facilities ; Corrected Hermitage address; Deleted Family Practice Associates	Ch. 15/Number 8	12-1-08
13	Removed section (CAD documentation of law enforcement transfers)	Ch.21/Letter H	12-1-08
14	Changed Letter I to Letter H (out of service/in-service apparatus)	Ch.21/Letter I	12-1-08
15	Changed fuel/gas spill/leak to 1 station alert (in structure)	Ch.12/Letter D and Appendix A	2-1-09
16	Added PAR Count – Fire Apparatus	Ch.13/Letter T	2-1-09
17	Use of “Under Control” – Fifteen Minute Benchmarks	Ch.12/Letter AC	2-1-09
18	Added Fifteen Minute Benchmarks – Entrapment Incidents	Ch. 12/Letter AD	2-1-09
19	Tactical Channel Assignment – Use of Channel 11 (EMS – Accomack County)	Ch.13/Letter I	2-1-09
20	Station 2 – Name Change	Ch.3/Letter C	2-10-09
21	Removed “Ocean King”	Ch. 6/Letter B	2-10-09
22	Removed Non-Emergency Ambulance Language	Ch. 12/Letter E	2-10-09
23	Removed “Ocean King” – Added Safety Check on Ch. 1 (if no contact)	Ch.12/Letter AA	2-10-09
24	Change – Pre-alert – EMS Incidents	Ch. 13/Letter A	2-10-09
25	Change – Pre-alert – Fire Incidents	Ch.13/Letter B	2-10-09
26	Change – Channel 11 – Accomack EMS Incidents	Ch. 13/Letter I	2-10-09
27	Deleted – Simulcast of On-Scene Reports	Ch. 13/Letter I	2-10-09
28	Added – Dual Alert – Marine 2/Worcester	Ch. 13/Letter L	2-10-09
29	Added – Letter U – Dispatch of Law Enforcement – Scene Safety	Ch. 13/Letter U	2-10-09
30	Added – Letter I – CAD Messages (Incidents)	Ch. 21/Letter I	2-10-09
31	Boat Fire – Added USCG Response	Appendix A	2-10-09
32	Added Appendix O - Interim Radio Standards	Appendix O	2-10-09
33	Added Fire Response – Landing Zone	Chapter 12/Letter X	3-24-09
34	Severe Weather Notifications - Accomack	Chapter 20/Letter Z	3-24-09
35	Simulcast Information – Ch.11 – Accomack EMS	Chapter 13/Letter I	3-24-09

<u>Change #</u>	<u>Description</u>	<u>Chapter/Section</u>	<u>Effective Date</u>
36	Removed Channel 11 Use Language – EMS Accomack	Chapter 13/Letter I	5-8-09
37	Removed Channel 11 Use Language – EMS Accomack	Chapter 12/Letter AA	5-8-09
38	Added Language – Staging Information Not Broadcast Via Radio	Chapter 12/Letter P	7-7-09
39	Communicable Disease Information (Release)	Chapter 12/Letter Z	11-2-09
40	Scanning – Field Radios	Chapter 7/Letter R	11-2-09
41	Transfers to Law Enforcement Dispatch	Chapter 10/Letter P	11-2-09
42	Boating/Water Incidents	Chapter 13/Letter V	11-2-09
43	Announcing Stations not Dispatched by ESVA 911	Chapter 13/Letter A	11-2-09
44	Announcing Stations not Dispatched by ESVA 911	Chapter 13/Letter B	11-2-09
45	Tracking – Response Times	Chapter 21/Letter C	11-2-09
46	Addition of Mappsville Transmitter	Chapter 13/Letter A/B	11-2-09
47	Control Burn – Callbacks	Chapter 21/Letter A	11-2-09
48	Staffing of Volunteer Stations	Chapter 13/Letter M	11-2-09
49	HELO Transports – Information When Requested	Chapter 12/Letter X	11-2-09
50	Use of EMS Nature Code – Staging	Chapter 21/Letter D	11-2-09
51	Removal of Notifying Worcester (Marine 2)	Chapter 13/Letter L	11-2-09
52	Changing of Boat 2 to Marine 2	Chapter 20/Letter L	11-2-09
53	Safety Checks (EMS) – No Contact with a Unit	Chapter 12/Letter AA	11-2-09
54	DPS 3 – Marking On-Duty	Chapter 20/Letter AA	1-5-10
55	Dispatching of Stations (resources needed)	Chapter 13/Letter B	1-5-10
56	NCEMS (No Staffed Stations)	Chapter 13/Letter M	1-5-10
57	Announcements (Time Limits/Station Meetings)	Chapter 14/Letter B	1-5-10
58	Boating/Water Incidents	Chapter 13/Letter V	1-5-10
59	Introduction – Dispatch of Incidents	Chapter 12	11-16-10
60	Dispatch of Law Enforcement – Scene Safety – Added Staging Language	Ch. 13/Letter U	11-16-10
61	Medivac Dispatch – EMS – Tangier	Ch.13/Letter W	11-16-10
63	Hospital Requests for Ambulance	Ch. 12/Letter E	11-16-10
64	Added - Road, Hydrant, Water System OOS	Ch.14/Letter J	11-16-10
65	Added- Mass Telephone Outage Procedure	Appendix P	11-16-10
66	Added - MVA/MVC Policy	Ch.13/Letter X	11-16-10
67	Added – EMS Dispatch on Fire Incidents	Ch.13/Letter Y	11-16-10
69	High Impact Storm Response – Dispatching Procedures	Appendix N	11-16-10
70	Air Ambulance (Medivac) Guideline and Auto-Launch Criteria	Appendix B	11-16-10
71	Worcester Request for Stations/Apparatus/Ch.3 Patch	Ch.13/Letter R	11-16-10
72	CAD Text - Haz-Mat Team/Station-Dispatch	Ch.21/Letter I	11-16-10
73	Station 12/10 Duel Response Area (Fire)	Ch.13/Letter L	11-16-10
74	Code Gray/Blue – Law Enforcement Notifications	Ch.13/Letter Z	11-16-10
75	Forestry Personnel/Apparatus – Incident Creation	Ch.12/Letter AB	11-16-10
76	Radio Specifications - Revised	Appendix O	11-16-10
77	Removed language – Dual Alerts (EMS) – NCEMS, St.19, St.20//Fire incident number generation on EMS assists	Ch.13/Letter M	11-16-10
78	Alarms – Providing Additional Information Immediately	Ch.13/Letter P	11-16-10
79	Added Rehab 10 – Specialty Unit	Ch.20/Letter L	11-16-10
80	MED Radio Operations	Appendix L	11-16-10

<u>Change #</u>	<u>Description</u>	<u>Chapter/Section</u>	<u>Effective Date</u>
81	Radio Designation – Officers	Ch. 7/Letter S	5-23-11
82	Burning - Towns	Ch. 21/Letter A	5-23-11
83	Brush/Woods/Grass Fires – High Fire Potential	Ch. 13/Letter L	5-23-11
84	Removal of Engine 9-6 and Tower 14	Ch. 20/Letter L	5-23-11
85	Language – Fire Incidents – Landing Zones	Ch. 12/Letter X	5-23-11
86	CAD – Tracking Significant Incidents – No Dispatch	Ch. 21/Letter J	5-23-11
87	EMS Response to Fire Incidents – Staffed Stations – Language Change	Ch.13/Letter Y	5-23-11
88	Definition – Radio Designation - SAFETY	Ch. 4/ Letter A	5-23-11
89	Burning – Town of Cape Charles	Ch.21/Letter A	7-21-11
90	Requests for Specific Hospital – Callers	Ch.10/Letter T	7-21-11
91	Guideline – Institutional Fires	Appendix A	7-21-11
92	Requests for Worcester County Resources	Ch. 13/Letter R	7-21-11
93	Station Boundaries (Fire/EMS Boxes)	Ch.3/Letter C	7-28-11
94	Station Boundaries (Fire/EMS Boxes)	Ch.12/Letter A	7-28-11
95	Times – Incidents	Ch.12/Letter S	7-28-11
96	Station 31 – Request to Stop Paging	Ch.13/Letter A	7-28-11
97	Fire Dual Alerts – Removed St.14/15 - MVA	Ch.13/Letter L	7-28-11
98	Added Hurricane and Tropical Storm Watches/Warnings	Ch.14/Letter H	7-28-11
99	Modified Special Response Information	Ch.20/Letter J	7-28-11
100	Times – Incidents	Ch.21/Letter C	7-28-11
101	Announce Station – All Towers Used	Ch.12/Letter M	8-12-11
102	Added Area of Station 10/12 Area	Appendix A	8-12-11
103	Notification of DPS3 – Haz-Mat Team Callouts	Ch. 16/Letter K	9/9/11
104	Removal of Station 8 – Automatic EMS Response	Ch.13/Letter M	10/17/11
105	Revision of Auto-Launch Policy – Patient Criteria/Confirmed Entrapment	Appendix B	11/21/11
106	Station 4 EMS Tones (dispatch)	Ch.13/Letter M	12-5-11
107	Shorewide – Dual Alert – Code Blue EMS Incidents	Ch.13/Letter M	12-15-11
108	Use of EMS Tones – Station 4 (removed Station 8)	Ch.13/Letter A	1-9-12
109	Addition of St.20 Night-Tones – Related Language Changes	Ch.13/Letter A	3-1-12
110	Fire and EMS Nature Code Use – Mutual Aid	Ch. 21/Letter K	4-27-12
111	CAD – Tracking Significant Incidents – Revised	Ch. 21/Letter J	4-27-12
112	Brush/Woods/Grass Fires–High Fire Potential-Revised	Ch. 13/Letter L	4-27-12
113	Radio Specifications - Revised	Appendix O	4-30-12
114	Introduction – Dispatch of Incidents – Example Modified	Chapter 12	5-11-12
115	Notification – ESCC – Campus Security – Fire/EMS Incidents	Ch. 17/Letter H	6-4-12
116	Citizen Reports – Severe Weather	Ch. 14/Letter H	9-17-13
117	Severe Weather Guidance Requests	Ch.14/Letter I	9-17-13
118	St. 10 Alert – St.13 EMS District in Accomack County	Ch.13/Letter M	9-17-13
119	MED Radio Information – 9-1-1 Center Consoles	Appendix L	9-17-13
120	Automatic Response – Ladder Truck – Commercial Fires	Ch.13/Letter AA – Appendix A	9-17-13
121	Worcester County (MD) – Use of V-CALL and V-TAC	Ch.13/Letter R	9-17-13
122	Staging Language – Radio Information	Ch.13/Letter U	9-17-13
123	Dispatch Language – Announcing Stations in Correct Order	Ch.13/Letter A/B	9-17-13

<u>Change #</u>	<u>Description</u>	<u>Chapter/Section</u>	<u>Effective Date</u>
124	Dispatch of Fire (discontinued) for MVA/C with no injuries/no hazards and language change (engine response)	Ch. 13/Letter X	9-17-13
125	Tree Across Roadway Incidents	Ch.13/Letter AB	9-17-13
126	Animal Related Incidents	Ch.13/Letter AC	9-17-13
127	Modifications – EMS Safety Checks	Ch.12/Letter AA	9-17-13
128	Control Burns Announcements – Discontinued	Ch.21/Letter A	9-17-13
129	Removed Use of Institutional Fire Nature Code	Appendix A	9-17-13
130	PAR/Staffing Report – Trained/Non-Trained	Ch.13/Letter T	9-17-13
131	CAD Tracking – Units Staging/Posting (coverage)	Ch. 21/Letter D	9-17-13
132	CAD Data (times) Modifications	Ch.21/Letter C	9-17-13
133	Additional Language – Not Relying on CAD Text Message for Incident Information	Ch. 21/Letter I	9-17-13
134	Dispatch of EMS Incidents – Staffed Station	Ch.13/Letter M	9-17-13
135	EMS Incident Processing (EMD) and Fire Incident Processing – Revised Processes	Chapter 15	9-17-13
136	Incident Information – Via Radio	Ch.12/Letter AE	9-17-13
137	Reductions in Response - Language	Ch.13/Letter I	9-17-13
138	Announcing of FCC Call-Letters	Ch.5/ Letter J	9-17-13
139	Use of Law Enforcement Channels – Life-Safety	Ch.20/Letter R	9-17-13
140	Language – Disputes – Changes to Fire/EMS Boxes	Ch.3/Letter C	9-17-13
141	Addition – Emergency and Non-Emergency – Response Codes	Ch.6/Letter B	9-17-13
142	Addition – EMS Staffing Spreadsheet – Dispatch Floor	Appendix Q	12-31-13
143	Addition – Definition - SPRINT	Ch.4/Letter A	12-31-13
144	Information – SPRINT	Ch.13/Letter M	12-31-13
145	Modified – Emergency Button Policy (Code Green Language)	Ch.12/Letter Y	12-31-13
146	Change – Non-Traditional Incidents	Ch.21/Letter F	12-31-13
147	Added Language – Canceling Ambulance Response/Dispatch	Ch.13/Letter K	12-31-13
148	Added – Chincoteague Police Dispatch	Ch.2/Letter C	12-31-13
149	Station 6 – Night-Tones - Added	Ch.13/Letter A	12-31-13
150	Removed – Need to Announce Channel Name	Ch.13/Letter I	12-31-13
151	Addition – Channel 15	Ch.13/ Multiple	12-31-13
152	Removal – Specialized Apparatus	Ch. 20	12-31-13
153	Media Information – Location	Ch. 20/Letter V	12-31-13
154	Chincoteague – Control Burn Information	Ch.21/Letter A	12-31-13
155	Long-Term Units – Out of Service	Ch. 14	12-31-13
156	CAD Resource Monitor (CRM)	Ch.21/Letter L	12-31-13
157	Terminology – Second Alarm/Tanker Task-Force	Ch.6/Letter B	12-31-13
158	Wallops Flight Facility – Calls/Incidents	Ch.17/Letter I	12-31-13
159	Out-of-Service Announcements - Grouping	Ch.14	12-31-13
160	Listing – Fire Apparatus Responding	Ch.13/Letter AD	12-31-13
161	Northampton County – Radiological Emergency Notifications	Ch.17/Letter J	12-31-13
162	Addition – Answering Field Units/Stations	Ch.11/Letter O	12-31-13
163	Use of Talk-Around Channels/Tactical Channel Use	Ch.13/Letter I	12-31-13
164	Release of Communicable Disease Information	Ch.12/Letter Z	12-31-13
165	Addition – ACDPS – Responder Emergency Guidelines	Appendix R	12-31-13
166	Revised appendix – 911/Telephone Outage Procedures	Appendix P	12-31-13

<u>Change #</u>	<u>Description</u>	<u>Chapter/Section</u>	<u>Effective Date</u>
167	Added Language – Fire/EMS Responsibilities	Ch.1/Letter C	12-31-13
168	Modifications – Language – EMS Dispatch	Ch.13/Letter Y	12-31-13
169	Alarm Activations – Name of Residence/Business	Ch.10/Letter G	12-31-13
170	Fire Alarm Activation – Fire-Stations	Ch.12/Letter D	12-31-13
171	Modified Language – St. 13/16 EMS Dispatch	Ch.13/Letter M	12-31-13
172	Added Terminology – Emergency and Non-Emergency	CH.6/Letter L	5-15-15
173	Wallops Flight Facility Resources – Mutual Aid	Ch.17/Letter I	5-15-15
174	Addition of Station 6 and 18 – Staffed EMS 24/7	Ch.13/Letter M	5-15-15
175	USCG Information – Maritime Callers	Ch.13/Letter V	5-15-15
176	Announcing of FCC Call-Letters	Ch.5/ Letter J	5-15-15
177	CBBT – Fire and EMS Responses	Ch.13/Letter AE	5-15-15
178	Weather Pre-Arrival Information (NDIC)	Ch.20/Letter AB	5-15-15
179	Eastville Site Alarm Notifications	Ch.19/Letter C	5-15-15
180	Administrative Staff Tones – Radio Consoles	Ch.20/Letter AC	5-15-15
181	Eastville Site Alarm Notifications	Appendix S	5-15-15
182	Delmarva Emergency Management Radio	Ch. 3/Letter F	5-15-15
183	CAD Nature Code Information	Ch.15	5-15-15
184	Active Shooter Related Incidents	Appendix T	5-15-15
185	Tactical Channel Assignment – Non-Incidents	Ch.13/Letter I	5-15-15
186	Daily Inspections – 0700 and 1900	Ch. 20/Letter T	5-15-15
187	Control Burn Entry/Deletion - CAD	Ch. 21/Letter A	5-15-15
188	CBBT Parking Lot – Landing Zones – Fire Response	Ch.12/Letter X	5-15-15
189	F11/F12 - TX – Use in Station 13 Response Area	Ch.13/Letter I	5-15-15
190	Radio Identifier – Expectations – Console/Field	Ch.3/Letter E	5-15-15
191	Water Related Incidents – Notifications	Ch.13/Letter V	5-15-15
192	CAD Text Message - Information	Ch.21/Letter I	5-15-15
193	Bridge Closings/Restrictions - Procedures	Ch.20/Letter AD	5-15-15
194	Tornado Notification – Procedure Addition	Ch.14/Letter H	5-15-15
195	Station Information/Staffing – SPRINT Vehicles	Ch.13/Letter M	5-15-15
196	Use of APCO Fire Guide-Cards	Ch.15	5-15-15
197	Expectation – Console Area – Cleaning	Ch. 20/Letter AE	5-15-15
198	Outside Specialty Resources - Spreadsheet	Ch.20/Letter AF	5-15-15
199	Use of All-Call Tones - EMS – Stations 6,7,9,20	Ch.13/Letter A	5-15-15
200	Addition Dry-Hydrant Map Layer – CAD Mapping	Ch.21/Letter M	5-15-15
201	Additional Station – Structure Fire Alerts	Appendix A	5-15-15
202	Changes Related to Simulcast of Dispatch	Ch.13/Numerous	5-15-15
203	Numerous Changes to EMS Dispatching	Ch.13/Letter M	5-15-15
205	Modification – Fire/MVA Related Dispatch Expectations	Ch.15	5-15-15
206	Minimum Staffing - Changes	Ch. 20/Letter U	5-15-15
207	Text to 9-1-1 Call Processing	Appendix U	5-10-16
208	Dispatch of Fire for MVA/C with no injuries/no hazards and language change (engine response re-added)	Chapter 13/Letter X	5-10-16
209	Tree Across Roadway Incidents	Ch.13/Letter AB	5-10-16
210	Dispatch Floor – Cellular Phone	Ch. 20/Letter AG	5-10-16

<u>Change #</u>	<u>Description</u>	<u>Chapter/Section</u>	<u>Effective Date</u>
211	EMS Operations Channel – Simulcast/Repeater	Chapter 13 - Numerous	5-10-16
212	Tracking Units Out Of Service/In Service	Chapter 21/Letter N	5-10-16
213	CAD Paging – Law Enforcement Agencies	Chapter 21/Letter O	5-10-16
214	Tactical Channel – Units Responding & Scene Safety	Chapter 13/Letter I	5-10-16
215	Addition – Announcements – Staffed EMS – Addition – Grouping Announcements Together	Chapter 14	5-10-16
216	Clarification – Alerting Initial Station (failure to respond)	Chapter 13/Letter B	5-10-16
217	Working Structure Fire – Guidance --- Chimney Fire – Guidance	Appendix A	5-10-16
218	Roll-Call Clearing – Radio Traffic	Chapter 9/Letter X	5-10-16
219	Use of DISPATCH – for 9-1-1 Center	Chapter 13/Letter I – Chapter 2/Letter D – Chapter 7/Letter H – Chapter 8/Letter A	5-10-16
220	Water Rescue Incidents – Fire Response	Chapter 13/Letter AF	5-10-16
221	Bomb Threat Incidents – Additional Information	Chapter 20/Letter J	5-10-16
222	Forestry Danger Level – Checking – Fire Seasons	Chapter 13/Letter L	5-10-16
223	Control Burn Verification - Northampton	Chapter 21/Letter A	5-10-16
224	Caller Information – Releasing - Prohibited	Chapter 20/Letter AH	5-10-16
225	Addition – Tele-Language – Translator Services	Chapter 10/Letter Q	5-10-16
226	New Language – Working Fire	Chapter 12/Letter D	5-10-16
227	Removed “Volunteer Response Required” Language	Chapter 12/Letter I	5-10-16
228	Removed SPRINT II Language	Chapter 13/Letter M	5-10-16
229	Removed Institutional and Chimney Fire Nature Code	Chapter 13/Letter Y	5-10-16
230	Added Earthquake/Tsunamis Language	Chapter 14/Letter I	5-10-16
231	Added Language for Engine 14-3 – Water-Boom	Chapter 4/Letter A	1-10-17
232	Removed Station 18 from 24/7 EMS staffed, Added Station 12	Chapter 13/Letter M	1-10-17
233	Added Information – Ten-Codes – Reference Only	Chapter 6/Letter M	1-10-17
234	Added Language for use of SERV Terminology	Chapter 4/Letter A	1-10-17
235	Station 21 – House-Siren Activation - EMS	Chapter 13/Letter A	1-10-17
236	Added EMS Certification Language – Units	Chapter 6/Letter N	1-10-17
237	Added Language – EMS Units Posting	Chapter 13/Letter M	1-10-17
238	Added Farm Machinery Fire Nature Code	Appendix A	1-10-17
239	Changed 1800 Announcements to 1830	Chapter 14	1-10-17
240	Modified Bomb Threat Policy – Dispatch	Chapter 20/Letter J	1-10-17
241	Removed Numerous Fire Nature Codes for Auto EMS Dispatch	Chapter 13/Letter Y	1-10-17
242	Map-Page and Coordinates Not Provided (unless requested)	Chapter 13/Letter H	1-10-17
243	Station 12 EMS (with 11-1)	Chapter 13/Letter M	1-10-17
244	Additional SPRINT Information (Station 9)	Chapter 13/Letter M	1-10-17
245	NENA Registry/Database – PSAP’s	Chapter 20/Letter AI	1-10-17
246	Clarification Station 4 EMS	Chapter 13/Letter M	1-10-17
247	Information – ACSO Marine 1	Chapter 13/Letter V	1-10-17