



Minutes of the Eastern Shore of Virginia 9-1-1
April 2025 Commission Meeting
Thursday, April 24th, 2025 @ 1730 hours
Accomack County EOC - Melfa

COMMISSIONERS PRESENT: Bill McCready, *Chairman, Atlantic Volunteer Fire Company*

AJ Ferebee, *Vice-Chairman, Captain, Northampton County Sheriff's Office*

Jeff Renas, *Area 31 1st Sergeant, Virginia State Police*

Ben Byrd, *Wachapreague Volunteer Fire Company*

Donald Hart, *Accomack County Board of Supervisors*

Greg DeYoung, *Northampton County Department of EMS*

Charlie Kolakowski, *Northampton County Administrator*

Mike Mason, *Accomack County Administrator*

Bobby Taylor, *Lieutenant, Accomack County Sheriff's Office*

Adam Zieger, *Eastville Volunteer Fire Company*

OTHERS PRESENT: Scott Chandler, *ESVA 9-1-1 Consultant*

Jeff Flournoy, *ESVA 9-1-1 Director*

Krista Kilmon, *ESVA 9-1-1 Deputy Director*

Katie Brewster, *ESVA 9-1-1 Supervisor/ Recording Secretary*

Greg Lewis, *ESVA 9-1-1 Regional Radio System Manager*

Cheryl Giggetts, *CTA Consultants*

André Wiggins, *Turner & Wiggins*

COMMISSIONERS ABSENT: Ernest Smith, *Northampton County Board of Supervisors*

REMOTE PARTICIPATION: Jeff Parks, *Accomack County Board of Supervisors*, participated remotely from the Salisbury, MD area due to medical reasons.

Curtis Johnson, *CTA Consultants*, participated remotely.

OTHERS ABSENT: None

CALL TO ORDER: Chairman Bill McCready called the meeting to order at 17:30.

INVOCATION: Chairman Bill McCready delivered the opening invocation and led the reciting of the Pledge of Allegiance.



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PUBLIC PARTICIPATION: There was no public participation.

CLOSED SESSION: Pursuant to Section 2.2-3711 (A) (29) and (8) of the Code of Virginia for the following purposes: 1. Discussion of the award of a public contract involving the expenditure of public funds, specifically a potential contract amendment related to the new regional radio system, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body, and, 2. Consultation with legal counsel employed or retained by a public body regarding specific matters requiring the legal advice by such counsel, specifically related to the new regional radio system.

A motion to enter closed session was made by Commissioner Jeff Renas with a second from Commissioner Ben Byrd. There were no oppositions and the closed session began at 17:32, with all recordings of the meeting being halted.

CERTIFICATION OF CLOSED SESSION: Chairman Bill McCready polled each member for the closure of the closed session and all Commission members in attendance stated their last name and “yes”. The closed session ended and the regular meeting re-opened at 19:58.

MINUTES: *A motion to accept the minutes from the March 2025 meeting was made by Commissioner Donald Hart with a second from Commissioner Greg DeYoung. There were no oppositions and the motion was carried.*

CONSENT AGENDA: There was no consent agenda items at this meeting.

BUDGET REPORT:

Director Flournoy reported that there were no anomalies or concerns for the expenditures or revenue for FY25. Generally, he feels that the FY26 budget for the 9-1-1 Commission is in a good place and balanced. The intent would be to have a draft budget at the next meeting with hopes to adopt it at the June 2025 Commission Meeting. The following are items included in the funding requests: (1) The compensation adjustments including the 9% general salary increase: It is understood that the additional funding approved from Accomack County related to this is contingent on the 9-1-1 Commission agreeing to follow Northampton County’s compensation plan. Director Flournoy advised he thinks this item is something for the 9-1-1 Commission to provide direction on at a future meeting as an action item. It’s also understood that the state approved 1.5% for full-time dispatch staff. (2) Several items of potential use of the fund balance.

A motion to approve the budget report was made by Commissioner Donald Hart with a second from Vice-Chairman AJ Ferebee. There were no oppositions and the motion was carried.

DIRECTOR'S REPORT:

Director Flournoy then provided his report. **Staffing-** All eleven F/T CO positions are filled and we currently have four P/T CO’s, with two on a leave of absence. **Resolution/Charter Work-** Unless directed otherwise, is understood the 9-1-1 Director should continue with work/effort towards needed revisions to the 9-1-1 Communications’ resolution/charter. Commissioner Mike Mason stated that the Ad Hoc Committee recommended to align the 9-1-1 Commission with Northampton County, and requested for it to be an action



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item at a later meeting. **Other-** National Telecommunicator's Week was April 13th – April 19th and a thank you was given to Chairman McCready for his support and attending the annual 9-1-1 staff meeting. The recent issues with E-CATS software capturing all needed data are ultimately VDEM's responsibility to resolve. Director Flournoy has been gathering information to provide to Northampton County Human Resources due to 9-1-1 staff experiencing issues with scheduling dental services. It was discussed that this is an issue that most places are facing.

RADIO INFRASTRUCTURE:

There were no new updates or concerns with the current radio system infrastructure.

OTHER:

Director Flournoy then turned the meeting over to Deputy Director Kilmon to provide her report. **ECW-** Work continues with ECW on various issues related to ANI/ALI and Citizen Input. **VDEM SHSP Grant-** The SIM cards for the NOMAD devices were received and work continues with Northampton I.T. on getting connectivity so that testing can begin and policies can be created. **Training-** Our newest hire has been released from CTO training onto the floor and is performing well. CO Mason and CO Boggs completed an 8-hour CIT Dispatcher Course, resulting in our agency being 95% CIT trained, with only one staff member left needing to complete. **NPSTW-** Our supervisors did a great job between January and April securing donations to be able to provide food every day, daily drawing prizes, prizes for games/competitions, and prizes for during our annual meeting. Our staff was also presented with a new dual coffee maker and a ROKU device. The following awards were also presented during the meeting: 1 Year of Service – Amanti Boggs, 5 Years of Service – Christine Phillips, 10 Years of Service – Casey Decker, Most Hours Worked (P/T) – Brandie Hawk, Most Hours Worked (F/T) – Haleigh Feldhausen, Most SOC Submitted (P/T) – Brandie Hawk, Most SOC Submitted (F/T) Alexis Press, Highest Fire QAQI Average – John Thornton, Highest EMS QAQI Average – Casey Decker, CTO Of The Year – Crystal Simson, and our 2024 Telecommunicator of the Year was presented to Communications Officer John Thornton. **Rescue Layer-** At the request of Accomack's Fire Commission, time is being dedicated to developing a new response layer that will recommend a Rescue Truck response from Station 4 or Station 9.

Deputy Director Kilmon then turned the meeting back over to Director Flournoy to finish his report. He stated that there was an email included in the packet from Chief 9 regarding a call where ultimately one of our staff provided CPR instructions for approximately 10-12 minutes before EMS arrived on scene, which helped the patient's chances. It is intended to work with leadership of ACSO, NCSO, and CPD on changes that need to be made to our Active Shooter Policy. The recommended change would be to treat them more as a "Law Enforcement Call" that we go right over their channel for rather than keeping the call, processing, and dispatching over our channel. There was nothing to go over regarding the ESVARRS Project as it was reviewed in other parts of the meeting.

A motion to the Director's report was made by Vice-Chairman AJ Ferebee with a second from Commissioner Jeff Renas. There were no oppositions and the motion was carried.



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ACTION ITEMS: **A. Potential Action Item - ESVARRS - L3 Harris Contract**

A motion was made by Vice-Chairman AJ Ferebee to ask that Director Flournoy work with consulting CTA Consultants on the best possible avenue on new changes in the ESVARRS project with a second from Commissioner Jeff Renas. There were no oppositions and the motion was carried.

CONSULTANT'S REPORT:

Consultant Chandler advised that aside from his routine item of updating the ESVA 9-1-1 website, he assisted with F5 interference diagnostics, several ESVARRS meetings and installation monitoring.

A motion to accept the 9-1-1 Consultant's report was made by Commissioner Donald Hart with a second from Vice-Chairman AJ Ferebee. There were no oppositions and the motion was carried.

CHAIRMAN'S REPORT: Chairman McCready had nothing to report.

OTHER BUSINESS: Director Flournoy reported that Supervisor Hodgson gave birth to a healthy son on April 2nd and will likely be off of work until late June.

PAYABLES: *A motion to pay the bills was made by Commissioner Bobby Taylor with a second from Commissioner Charlie Kolakowski. There were no oppositions and the motion was carried.*

ADJOURNMENT: *Commissioner Bobby Taylor made a motion to adjourn the meeting with a second from Commissioner Greg DeYoung. There were no oppositions and the meeting was adjourned by at 20:18.*

Respectfully Submitted,

Katie Brewster, *ESVA 9-1-1 Supervisor / Recording Secretary*